

- All registrations and completed entries must be submitted on or before **July 15, 2016**
- Please complete one registration form per firm and mail to: **AIBD**
- Send by facsimile to: **866-204-0293**
- Email us at: [info@aibd.org](mailto:info@aibd.org)
- Upload your entries at [AIBD.filetransfers.net](http://AIBD.filetransfers.net) (a username and password will be provided)

## General Information

- A PROJECT DESCRIPTION sheet is required with each entry (provided after registration). The sheet may be reproduced but may not be redesigned. No other format or project description sheet will be accepted.
- AIBD reserves the right to publish any or all portions of the entry and to have duplicates made for AIBD archives or exhibitions. Photographic credits and copyright notices will be acknowledged.
- When the participating designer is not the sole author of the plans, all other participants substantially contributing to the design project shall be given credit, regardless of professional discipline.
- Each entry will receive a personal identification code. Identify each electronic file by using the category and personal identification code in the name of the files. More than one entry may be entered into a single category, except for Global Choice, which is limited to one entry per designer/firm.
- Area Calculations for all categories are to be calculated from the outside surface of the structure and include the common garage wall if a garage is attached.
- Open space between floors is not included in living space.
- Finished basement area is to be included in calculated area.

## Submission Specifications

- All images **MUST BE 5000 pixels OR LESS** (wide or high). It is suggested that there be a variety of interior and exterior photos, depending on the category and the nature of the project.
- Interior photos should showcase prominent design features. Rooms may be photographed furnished or unfurnished.
- When deemed appropriate for the category, plan views (e.g. site and floor), as well as artistic renderings may be provided. Floor plans should show each habitable level and should be submitted with overall footprint dimensions indicating rooms and room sizes. Indicate scale of drawing on each sheet (bar scale is adequate).
- Submit ALL photos and floor plans in JPEG format (unless noted otherwise). Name the images using the entry category and number assigned and subsequently numbered in the order you would like to have them presented in a slide show.
- Special submittal instructions may exist for individual categories, please read the category descriptions below.

<b>1</b>	<b>Custom Homes</b>	<ul style="list-style-type: none"> <li>◆ <b>Custom Home</b> projects are one-of-a-kind homes created specifically for an individual client for their personal use. The entry can be a primary home, vacation home, accessory unit, or all of the above as one.</li> <li>◆ The home submitted for consideration must be a completed project, regardless of the date of completion.</li> </ul>
<b>2</b>	<b>Model Homes</b>	<ul style="list-style-type: none"> <li>◆ A <b>Model Home</b> can be an individually designed speculative home, builder's inventory or a sales model.</li> <li>◆ The home submitted for consideration must be a completed project, regardless of the date of completion.</li> </ul>
<b>3</b>	<b>Renovations</b>	<ul style="list-style-type: none"> <li>◆ <b>Renovation</b> projects are existing homes having been restored, altered and/or added to.</li> <li>◆ The home submitted for consideration must be a completed project, regardless of the date of completion.</li> <li>◆ When entering this category, it is required that "before" images are included.</li> </ul>
<b>4</b>	<b>Published Design</b>	<ul style="list-style-type: none"> <li>◆ <b>Published Design</b> entries are "stock" or "pre-drawn" plans intended to be offered for sale through a media outlet, such as those sold in books, magazines, or on the internet, etc. (homes published in feature articles should be entered in the category that best describes their original design program; i.e. Custom Luxury, Renovation, Builder Model, etc.).</li> <li>◆ The home submitted for consideration is not required to be a completed project.</li> <li>◆ When entering this category, it is required that the source where the plan was published is included.</li> </ul>
<b>5</b>	<b>Multi-family Design</b>	<ul style="list-style-type: none"> <li>◆ <b>Multi-family Design</b> entries may consist of any type of attached residential units.</li> <li>◆ The category is intended to feature the building, its design and the design of its units, not the community.</li> <li>◆ The buildings submitted for consideration must be a completed project, regardless of the date of completion.</li> </ul>

<b>6</b>	Conceptual Design	<ul style="list-style-type: none"> <li>◆ <b>Conceptual Design</b> showcases projects in the idea or proposal stage.</li> <li>◆ This category does not include design work which has been built, is under construction or is in production.</li> <li>◆ Projects may be single-family residential, multi-family residential or commercial.</li> <li>◆ Provide design schematics, sketches and a detailed project design program.</li> </ul>
<b>7</b>	Outdoor Living	<ul style="list-style-type: none"> <li>◆ The <b>Outdoor Living</b> category includes designs for various outdoor structures and hardscape design including but not limited to project types listed. <ul style="list-style-type: none"> <li>◇ Pool Cabana, Pool area, Outdoor Kitchen, Covered Porch, Patio, Outdoor Renovations, etc.</li> </ul> </li> <li>◆ The project submitted for consideration must be a completed project, regardless of the date of completion.</li> <li>◆ In the case of a renovation, before and after photos are encouraged.</li> </ul>
<b>8</b>	Accessible Living	<ul style="list-style-type: none"> <li>◆ The <b>Accessible Living</b> category includes designs for homes that have creatively applied Universal Design and Aging in Place principles.</li> <li>◆ The project submitted for consideration must be a completed project, regardless of the date of completion.</li> <li>◆ In the case of a renovation, before and after photos are encouraged.</li> </ul>
<b>9</b>	Green Design	<ul style="list-style-type: none"> <li>◆ Entries in <b>Green Design</b> are completed homes utilizing sustainable design techniques.</li> <li>◆ The building submitted for consideration must be a completed project, regardless of the date of the completion.</li> <li>◆ The project description sheet should address, in detail, how energy efficiency, indoor air quality, durable construction and sustainable material used was accomplished.</li> <li>◆ Certification or test results that support the project will be helpful in the judging process.</li> </ul>
<b>10</b>	Working Drawings	<ul style="list-style-type: none"> <li>◆ Submit a complete set of <b>Working Drawings</b> as typically issued to a builder for bid solicitation. Important elements in evaluating the entry include drafting proficiency, organized drawing set with adequate detail, clear communication to the trades, line weight and technique.</li> <li>◆ The buildings depicted in the working drawings are not required to be completed projects.</li> <li>◆ Working drawings may be submitted in <b>PDF</b> format (although JPG is preferred).</li> <li>◆ To avoid identification, please remove your name from title blocks. Remember to keep page numbers intact.</li> <li>◆ Working drawings may be of a residential single family, multi-family or commercial project.</li> </ul>
<b>11</b>	Global Choice	<ul style="list-style-type: none"> <li>◆ Only one entry per designer/firm may be entered into the Global Choice category.</li> <li>◆ Global Choice Award entries are placed on a dedicated webpage and made available for public viewing and voting.</li> <li>◆ The project submitted for consideration must be a completed project, regardless of the date of completion.</li> <li>◆ Projects already entered in another category may be entered into the Global Choice category.</li> </ul>

